



EPPING FOREST LOCAL COUNCILS' LIAISON COMMITTEE

NOTICE OF MEETING

Place: Civic Offices, High Street,
Epping

Date: Monday, 11th March, 2019

Room: Council Chamber

Time: 7.30 pm

Democratic Services Officer:

V. Messenger
Tel: (01992) 564243 Email:
democraticservices@eppingforestdc.gov.uk

Members:

District Council Representatives:

Councillors R Bassett (Chairman), C C Pond (Vice-Chairman), A Grigg, J Lea, B Rolfe, M Sartin, E Webster, J H Whitehouse

Local Council Representatives:

Clerks and Chairmen/Members of Parish and Town Councils

County Council Representatives:

Members for the following divisions:

North Weald and Nazeing:

Councillor A Jackson

Loughton Central:

Councillor C Pond

Ongar and Rural:

Councillor M McEwen

Epping and Theydon Bois:

Councillor C Whitbread

Buckhurst Hill and Loughton South:

Councillor V Metcalfe

Chigwell and Loughton Broadway:

Councillor G Mohindra

Waltham Abbey:

Councillor R Gadsby

**REFRESHMENTS WILL BE AVAILABLE FOR MEMBERS OF THE COMMITTEE
FROM 7.00 P.M IN THE MEMBERS' ROOM**

1. WEBCASTING INTRODUCTION

This meeting is to be webcast. Members are reminded of the need to activate their microphones before speaking. The Chairman will read the following webcasting announcement:

"I would like to remind everyone present that this meeting will be broadcast live to the Internet and will be capable of repeated viewing and copies of the recording could be

made available for those that request it.

If you are seated in the lower public seating area it is likely that the recording cameras will capture your image and this will result in the possibility that your image will become part of the broadcast.

This may infringe your human and data protection rights and if any member of the public wishes to avoid this they should move to the upper public gallery".

2. APOLOGIES FOR ABSENCE

To report any apologies for absence for the meeting.

Members, county councillors, and town/parish council representatives are reminded to sign the attendance register, in order to ensure that the minutes of the meeting accurately reflect attendance.

3. MINUTES OF PREVIOUS MEETING (Pages 5 - 14)

To confirm the minutes of the meeting of the Committee held on 10 September 2018 and any matters arising therefrom.

4. EPPING FOREST YOUTH COUNCIL

(Epping Forest Youth Council) To receive a presentation on the work and current projects of the Youth Council.

5. ACTIVE LIVING PROJECT

(Epping Forest District Council) To receive a presentation from the Council's Community Health and Wellbeing Team on the 'Active Living' Project and an update on the Epping Forest Community Champions programme.

6. ISSUES RAISED BY LOCAL COUNCILS (Pages 15 - 22)

To discuss the following matters raised by the local councils.

(a) Community Grant Aid Scheme

To consider the attached report.

(b) Planning Applications

To consider how the new system for receiving representations from local councils is working in practice.

Although local councils have also requested information on how they can influence the progress of Section 106 Agreements, if any, on masterplanning under the new Local Plan, the Committee is advised that the Council's Constitution Working Group will be reviewing its approach to Section 106 Agreements as part of its ongoing work programme. The Service Director (Planning Services) is of the view that it would not therefore be appropriate for consideration of this issue by the Committee at the present time.

(c) Environmental Concerns

To report on the District Council's current deterrent arrangements for anti-social behaviour/loitering and the use of fixed penalty notices or on-the-spot fines for incidences of fly-tipping.

(d) Air Quality

To note the attached report in relation to local air quality and pollution from idling vehicles.

(e) Essex Highways

To consider the role and responsibilities of Essex County Council and Epping Forest District Council and the influence that the District Council can bring to bear on Essex Highways with regard to the maintenance of signs and heritage signs, as a result of the removal of the finger post at Berwick Lane, Stanford Rivers.

(f) Street Lighting

To consider progress on Essex County Council's proposals for the extension of operation of local street lighting operation and the funding of all-night lighting on a selective basis.

7. PLANNING PROCESS REVIEW (Pages 23 - 24)

(Epping Forest District Council) To note the attached report.

8. EPPING FOREST DISTRICT LOCAL PLAN - PROGRESS

(Epping Forest District Council) To report to the Committee on the current position with regard to the progress of the new Local Plan for the Epping Forest District.

9. REVIEW OF POLLING DISTRICTS & POLLING PLACES

(Epping Forest District Council) The Council is required by Section 18C of the Representation of the People Act 1983 (as amended by Section 17 of the Electoral Registration and Administration Act 2013), to undertake a review of the parliamentary polling districts and polling places within the Epping Forest District by 31 January 2020. Such review commenced on 18 February 2019.

A polling district is a geographical area created by the sub-division of a UK Parliamentary constituency for the purposes of a UK Parliamentary election. Each parish is a separate polling district unless there are special circumstances (e.g. a small number of electors). A polling place is an area or building in which polling stations will be selected by the (Acting) Returning Officer. Polling stations should be within easy reach of all electors from across the polling district.

Formal notice of the review and a list of polling districts and polling places for the Parliamentary Constituency within each town/parish area, has been issued to the Clerk to each town/parish council. If any local council wishes to make comments about the existing or future arrangements for polling districts and polling places, such

representations should be sent to democraticservices@eppingforestdc.gov.uk by no later than 1 April 2019.

At the end of the consultation period a report will be submitted to one of the Council's select committees to enable consideration to be given to the representations received, with a view to recommendations being made in respect of future polling districts and polling places. The Council will determine future arrangements for polling districts and polling places at its meeting to be held on 30 July 2019.

10. ANY OTHER BUSINESS

11. DATES OF FUTURE MEETINGS

To note that future meetings of the Committee will be held at 7.30pm on:

16 September 2019; and
16 March 2020.